JENKINTOWN BOROUGH COUNCIL PUBLIC MEETING
Monday November 23rd, 2026
7:00 P.M.
700 Summit Avenue, Jenkintown Pennsylvania
(Also - Live Streamed ZOOM Webinar Link Below)
https://us02web.zoom.us/j/87385954476?pwd=Xmoh5cc8NDauYrx1zbtJEWXCjPo8jM.1

AGENDA

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Approval of October Council & October/November Committee Meeting Minutes** **Councilor D. Ballard**

5. **Approval of Payrolls in the amount of $213,962.66 and Invoices in the amount of $472,981.92**

Councilor D. Ballard

6. **Public Comment**

Reports

7. **Engineers Report** **Khal Hassan PE Pennoni**
8. **Public Works Department** **Foreman K. (Jim) Riggins**
9. **Solicitor's Report** **Solicitor P. Hitchens**
10. **Mayor's Report** **Mayor G. Lerman**
11. **Police Chief's Report** **Chief of Police T. Scott**
12. **Manager's Report** **Borough Manager G. Locke**

ORDER OF BUSINESS

1. **2027 Borough Budget** **President Jay Conners**
   Motion: move to publicly advertise the 2027 Borough Budget as presented.
   (Third Consecutive Year without a Real Estate Tax Increase)

2. **Resolution 2026-25 - 2027 Sanitary Sewer Fees** **Councilor D. Ballard**
   Motion: to approve Resolution 2026-25 setting the sanitary sewer fees for 2027 as presented.
   Base Fee $82.50 – Usage Fee $6.55 per 1,000 Gallons

3. **Real Estate Tax Settlement Stipulation.** **Councilor D. Ballard**
   Motion: move to full Council Real Estate Tax Stipulation Settlement for tax parcel number 10-00-03116-00-6, 603 Rodman Avenue.

4. **Keystone Grant – Library Master Plan Project Award** **President J. Conners**
   Motion: move to award the consultant services contract for the Jenkintown Library Master Plan to HBM Architecture and Interior Design, with an address at 1382 West Ninth Street, Suite 300, Cleveland, Ohio 44113 for a total fee not to exceed One hundred fifty-one thousand, three hundred twenty dollars ($151,320).

5. **Appointments to Shade Tree Commission** **President J. Conners**
   Motion: move to appoint of Emily Boto, Katelynn Shields, and Barbara Lommer to the Shade Tree Commission.

6. **Sewer Main Cleaning and Video Project Award** **Councilor D. Sines Pancoe**
   Motion: move to award the Sewer Main Cleaning and Video contract to Reybold Construction Technologies, Inc. in the amount of $93,150.00.

7. **Ordinance 2026-7 – Chapter § 172-19 Vehicle Weight Limits Established**
   Councilor C. Soltysiak
   Motion: move to approve permission to publicly advertise Ordinance 2026-7 Updating Chapter § 172-19 Vehicle Weight Limits Established. (Vehicle Restrictions on Local Roads)

NEW BUSINESS AND DISCUSSION

ADJOURNMENT

Tax Collector's Monthly Report to Taxing Districts

For the Month of October 2026

Jenkintown Borough

	Real Estate	2026 Interim	Prior year interim	Sewer
ome://settings/searchEngines				
1. Balance Collectable - Beginning of Month	$ 334,133.00	$ 6,196.00	$ 14,996.00	$ 43,165.00
2A. Additions: During the Month (*)	$ -			
2B. Deductions: Credits During the Month - **(from line 17)**				
3. Total Collectable	$ 334,133.00	$ 6,196.00	$ 14,996.00	$ 43,165.00
4. Less: Face Collections for the Month	$ 9,153.00	$ -		$ 1,397.00
5. Less: Deletions from the List (Court Stip 821 Homestead)	$ 2,322.00		$ 663.00	
6. Less: Exonerations (*)	$ -			
7. Less: Liens/Non-Lienable Installments (*)	$ -	$ -		
8. Balance Collectable - End of Month (1)	$ 322,658.00	$ 6,196.00	$ 14,333.00	$ 41,768.00
B. Reconciliation of Cash Collected				
9. Face Amount of Collections - **(must agree with line 4)**	$ 9,153.00	$ -		$ 1,397.00
10. Plus: Penalties	$ 501.00	$ -		$ 110.00
11. Less: Discounts/Variance	$ -			
12. Total Cash Collected per Column	$ 9,654.00	$ -	$ -	$ 1,507.00
13. Total Cash Collected - **(12A + 12B + 12C + 12D)**				$ 11,161.00
Line 5 : Court Stip bills 821 Homestead bills NOT PAID				

ome://settings/searchEngines
Food

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

C. Payment of Taxes

14. Amount Remitted During the Month (*) MONTCO

Date	Transaction #	Amount	TOTAL ALL TAXES
October 3, 2026	1225	$ 7,321.57	
October 16, 2026	1222	$ 3,852.79	
		Total	$ 11,174.36

15. Amount Paid with this Report Applicable to this Reporting Month Transaction #

16. Total Remitted This Month $ 11,174.36

17. List, Other Credit Adjustments (*)

Parcel #	Name	Amount
	Total	$ -

18. Interest Earnings (if applicable) $ _____

TAXING DISTRICT USE (OPTIONAL)

Carryover from Previous Month

Amount Collected This Month

Less Amount Paid this Month

Ending Balance $ -

Tax Collector 11/16/24 Date

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.

Received by (taxing district): _____

Title: _____ Date: _____

I acknowledge the receipt of this report.

3100 Horizon Drive
Suite 200
King of Prussia, PA 19406
T: 610-277-2402
F: 610-277-7449

www.pennoni.com

MEMORANDUM

TO: George Locke, Borough Manager

FROM: Khaled Hassan, PE., Borough Engineer

DATE: November 13, 2026

SUBJECT: Engineer's Report (JENK 0000) for November Council Meeting

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As requested, and in preparation for the November Council meeting, we prepared this engineer's report for your review and consideration:

1. **Sewer Lateral Reviews for Properties Being Sold in Borough**

   To date, and since the requirements for sewer lateral inspections have been implemented**, 430 lateral reviews** have been received and submitted. Summary reports based on video and written reports received have been completed.

2. **Mather Road Storm Sewer Culvert Failure - (No update since the last report)**

   The major failure of the existing storm sewer culvert has been repaired 100%. The repair required the reconstruction of approximately 10 LF of the invert of the storm culvert, reconnection of two storm water laterals and reconnection of one sewer lateral to the to the sanitary main. The failure of the culvert resulted in a large area of the roadway being undermined and the failure of the three laterals. The undermined areas of the roadway have been restored with a combination of flowable fill and 2A stone compacted stone. The roadway has been patched with temporary asphalt and final paving will be placed in early fall. No additional updates (See Cedar to Walnut Storm Sewer project)

3. **821 Homestead Drive**

   Sent punchlist inspection and as-built review to both the Borough and the Applicant on March 31, 2026.

   Pending Applicant to address punchlist items in the review letter as of November 13, 2026.

4. **MS4 Annual Progress Report**

   a. The annual progress report for MS4 YR 8 will be due by September 30, 2026.
   b. **Submitted the annual MS4 YR 8 report on September 30, 2026.**

5. **Wyncote & York Road Grocery Store Land Development Application**

   As-built plan approval review 3rd submission, Punchlist approval review 3rd submission, and maintenance bond calculation sent to Borough and Applicant on August 27, 2025. Project in maintenance period

beginning May 13, 2025 through November 13, 2026. Maintenance bond punchlist inspection completed and punchlist issues to Borough on September 8, 2026. Borough confirmed punchlist items and maintenance bond punchlist sent to Applicant on September 21, 2026.

Site meeting with Applicant held November 10, 2026. Contractor to address punchlist items.

6. Chapter 94 Report

Chapter 94 will be due at the end of March. Coordination with Pennoni and Borough currently underway to complete Chapter 94 by end of March.

The 2025 Chapter 94 Annual Report was submitted to the PADEP on March 31, 2026.

The 2026 Chapter 94 Annual Report will be due the end of March 2027.

7. 501 Washington Lane LD (Preliminary/Final)

Project completed and in the Maintenance Bond Period. Maintenance Bond will expire on October 24, 2026. A punchlist inspection prior to the expiration of the Maintenance Bond will be completed 3 months before expiration around July 24, 2026. Pennoni to perform maintenance bond inspection week of 8/17/26 and generate punchlist of any deficient items if any.

Contractor submitted request for escrow release on March 6, 2026. Pennoni processing this release request. Pennoni had previously submitted review of escrow release to the Borough back in November 2025.

Maintenance bond punchlist inspection completed and punchlist issues to Borough on September 8, 2026. **Borough confirmed punchlist items and maintenance bond punchlist sent to Applicant on September 21, 2026. Pending Applicant to address punchlist items.**

8. 101 York Road

This project is the proposal of a Take Five Oil Change business. This project went in front of Council at their regularly scheduled meeting on February 22, 2023 and was granted a waiver of land development.

Project is prepared to start construction of the new business when they have obtained the applicable permits from the Borough.

9. Borough Hall Renovations

Local share grant for $900,000 was approved for submission on November 27, 2023 Special Council Meeting and the grant was submitted on 11/30/23.

Pennoni submitted a CDBG grant application on April 9, 2026 for the ADA improvements for the Borough Renovations.

Consultant profession services have been approved by the Borough. Preparation of design documents will be moving forward.

10. Cedar & Washington Stormwater Improvements

Maintenance bond period will expire on October 9, 2026. A punchlist inspection prior to the expiration of the Maintenance Bond will be completed 3 months before expiration around July 9, 2026.

3 month maintenance bond expiration inspection completed on July 1, 2026**. No issues observed with construction. Final inspection completed and no issues found. Maintenance bond expired on October 8, 2026.**

11. 2024 Paving project

Project completed and in maintenance period which expires on November 19, 2026. A punchlist inspection will be completed 3 months prior to expiration of the maintenance bond period on or about August 21, 2026. Pending Borough confirmation if the Borough would like Pennoni to perform the punchlist inspection, or if the Borough will perform the punchlist inspection.

12. CDBG ADA Ramp Project

Final payment application completed and sent to County for approval on July 25, 2025. County approval received August 8, 2025. Final payment application sent to Borough for processing and payment on August 7, 2025. Project is in maintenance period until June 17, 2027.

13. 459-471 Old York Road Mixed Use Development

Completed review of the Applicant's sanitary and stormwater HOP and performed a traffic review of the developer's HOP and LD plans and submitted comments on December 18, 2025.

Revised plans are currently under review for recording. Recording Plan review was completed and sent out on January 20, 2026.

Pre-Con Meeting held on March 24, 2026. FINAL meeting minutes issued April 3, 2026**. Project is currently under construction.**

14. Montco 2040 Grant

Evaluating the updated program criteria and begin preparing a cost estimate for a Borough-wide Pedestrian Enhancements & Traffic Calming project. This would be based on the previously completed evaluations such as Washington & Walnut, Wyncote & Summit, etc. Assisted Borough Manager with completing the grant application, submitted on 3/3/2025.

Continuing to advance additional intersection layout options for the Linda Vista & Cheltena intersection. We have continued to advance the conceptual sketches for Linda Vista & Cheltena and Walnut & Hillside in close coordination with the Borough Manager. Construction documents have been initiated for the other locations. Continuing to progress the final designs and finalize the construction documents. Prepared the submission for review by County officials. County has authorized the project to be bid. Waiting on PennDOT HOP approval at Walnut & Hillside. **The pre-construction meeting was held on Nov 3, 2026 and notice to proceed will be issued effective Nov 16, 2026. The contractor is anticipating completing Washington & Walnut and Summit & Wyncote before the winter shut-down.**

15. Leedom Street & Shoemaker Avenue Flooding

Pennoni attended meeting with Borough on 2/24/25. Concept plan and cost estimate preparation currently under review.

16. Borough Wide Truck Restrictions Studies

There are 13 streets that have posted truck restrictions but no ordinance which makes the restriction not enforceable. The Draft TE-109 PennDOT's Engineering and Traffic Study for Restrictions forms have been reviewed with Chief Scott and have been submitted to Manager Locke. The approved roads must be added to the municipal ordinance. **The evaluations are completed and four (4) locations (1. Newbold & Washington, 2. Summit – Township Line to Walnut, 3. Cottman & Nice – West to Greenwood, 4. Leedom – West to Cloverly) were warranted and need to be added to the municipal ordinance.**

17. 2025 Paving Program

Pay App #1 and Final Quantities Adjustment Change Order #1 completed and sent to Borough on December 12, 2025. **Project is in maintenance period beginning October 27, 2025 and will expire on October 27, 2027.**

18. 2025 ARLE Grant Application

Due to PennDOT feedback noted in #8 above, we have assisted the Borough Manager in identifying a new eligible project for the ARLE grant application. We have coordinated with PennDOT and are awaiting feedback on the revised scope which includes traffic data collection to support the retiming of the York Road traffic signals. Also included in the scope is funding request to update the last three (3) intersections currently using loop detectors to radar, and signage and striping to install "Don't Block the Intersection" at York & Greenwood and York & West. The grant was finalized and submitted prior to the June 30th deadline. The Borough was notified on February 10, 2026 that PennDOT has awarded the full amount to the Borough. The reimbursement agreement was completed and data collection was completed before schools let out. Completed clearance calculations for the study intersections. The existing and proposed Synchro models have been completed for the AM, midday, PM, PM off-peak, and Saturday peak hours. **The first traffic signal submission was submitted to PennDOT on 11/12/2026.**

19. Parking Inventory

We have begun preparing the existing conditions parking inventory as requested. This will identify how many parking spaces are available and their classification (permit, metered, no restrictions). Provided comments for parking ordinance revisions. A final draft of the inventory map was provided on 2/13/2026. Additional revisions requested by staff were completed and submitted on 3/12/2026. **Parking inventory is complete. The parking study proposal is being finalized, we are preparing to have a public kick-off meeting in January.**

20. 2025 Green Light Go Application

The Green Light Go Pre-Application Scoping phase opened. In coordination with Manager Locke, we have begun preparation of a scoping application for the Phase 2 traffic signal improvements for Walnut and Runnymede.

Assisted Borough Manager to finalize and submit scoping application prior to the January 2, 2026 deadline. Assisted the Borough Manager in finalizing & submitting the Application.

8/5/2025 The Borough was notified that PennDOT has awarded the Green Light Go grant in the amount of $261,120.00. This Phase 2 upgrade is currently anticipated for completion in late summer 2027. Design activities have started. Survey is scheduled to finalize the ADA curb ramp designs.

21. **NFIP Annual Floodplain Management Report**

    NFIP Annual Floodplain Management Report for year 2025 was submitted online to FEMA on 2/10/26.

22. **Jenkintown Elementary School - Legacy Park Drainage Permit**

    Drainage Permit received by Borough on February 17, 2026. Pennoni received on February 20, 2026.

    Reviewed completed and comments sent to design engineer on March 12, 2026. Applicant's engineer acknowledged that they will get updated information needed for the drainage permit review.

    This was reviewed and approved under a drainage permit on May 19, 2026.

23. **2026 Paving Project**

    Paving work began week of October 5, 2026. Change order #1 completed and sent to Borough on October 8, 2026. **Change order #2 for additional crosswalk line received from Borough November 10, 2026. Final quantities adjustment change order being prepared. Contractor to provide final closeout documents and payment request #1 Final.**

24. **Cheltenham Interceptor A - Alternatives Analysis**

    Coordinating with Abington Township and Jenkintown Borough on alternate sewer treatment/diversion options.

25. **2027 PWD sewer rates projection**

    Assisted Borough in reviewing 2025-2026 sewer bills provided and prepared estimated sewer billings projection comparison based on PWD projected 2027 sewer rates on 11/9/26.

26. **Florence & Hillside All-Way Stop Evaluation**

    Evaluate the intersection to determine whether the all-way stop warrants established by the Pennsylvania Code are satisfied.

If you have any questions or comments, please do not hesitate to contact me. Thanks, Khal

JENKINTOWN FIRE DEPARTMENT
MONTHLY CHIEF'S REPORT
October 1 – October 31, 2026

30 calls for the Department, 21 incidents in the Borough of Jenkintown and 9 mutual aid calls.

12 AFA	2 Elevator Rescue	1 Gas Odor Outside
4 Commercial	1 Appliance	1 Fire Police
3 Officers calls	1 Co Alarm	1 Stand-By/Cover
3 Gas Odor Inside	1 Dwelling	

Mutual Aid Responses (9):

26-288	10/02	1495 Old York Rd.	AFA	Abington
26-292	10/07	1412 Melrose Ave	Dwelling	Cheltenham
26-294	10/08	265 Township Line Rd.	Commercial	Abington
26-298	10/10	8100 Washington Ln.	Commercial	Cheltenham
26-299	10/13	8310 Cedar Rd.	Appliance	Cheltenham
26-302	10/19	801 Huntingdon Pk.	Commercial	Abington
26-303	10/19	7900 Old York Rds.	Commercial	Cheltenham
26-313	10/31	Horsham Fire Co	Stand-By	Horsham
26-314	10/31	400 Horsham Rd.	AFA	Horsham

Mutual Aid Received (5):

26-287	10/01	400 York Rd.	Elevator Rescue	R-300
26-290	10/03	100 West Ave.	Gas Inside	L-100, SD-200, E-303
26-293	10/07	100 West Ave.	Gas Inside	L-100, SD-200, E-303
26-306	10/20	93 York Rd.	Elevator Rescue	R-300
26-310	10/27	309 Florence Ave.	Gas Inside	E-1, L-100, Sd-200 E-303

The Fire Department had 327 Members responded to 30 calls and were in service for 10 hours and 21 minutes. Of those 327 Members, Per the adopted Borough Training Standard 272 of them were certified firefighters, the remaining were support personnel and Juniors. Of those 272 firefighters, 198 of them responded to the scene of the Incident either on the apparatus or POV, the remainder were at the station.

EQUIPMENT USED: 33 air packs, Thermal Imagine Camera, Misc. hand tools, Air Monitoring Meters, PPV fans, RIT equipment

HOSE USED: 0

LADDERS RAISED:

INJURIES: 0

EQUIPMENT DAMAGED: 0

FUEL USAGE:

Quint 99: 26 Gallons Diesel
Tac 99: 0 Gallons Diesel
Engine 99: 13 Gallons Diesel
Engine 99-1: 0 Gallons Diesel

Estimated civilian insurance loss for the month: $ 0.00
Estimated Civilian insurance loss for the year: $ 100,000.00

Training: In the month of October members conducted in house drills related to the engine's new hose that was purchased.

No members currently enrolled in a county training program.

Respectfully submitted:

Kenneth Lynch
Fire Chief

JENKINTOWN FIRE DEPARTMENT
ABRIVATION LIST

ALARM ABRIATIONS

AFA – AUTOMATIC FIRE ALARM
RIT. RAPID INTERVENTION TEAM
STANDBY- RELOCATION TO ANOTHER STATION TO COVER THAT STATIONS CALLS
CO DETECTOR- CARBON MONOXIDE DETECTOR.
BLD. INVESTIGATION- BUILDING INVESTIGATION

APPARATUS ABRIATION

L- Ladder Truck
Sqd- Squad
E- Engine
TAC- Tactical Support Truck
Res- Rescue
SS- Special Service
EM- Emergency Management
FM- Fire Marshall

STATION ASSIGNMENTS

99a Pioneer Fire Company
99b Independent Fire Company
100 Abington Fire Company
200 McKinley Fire Company
300 Weldon Fire Company
400 Edgehill Fire Company
500 Roslyn Fire Company
1 Glenside Fire Company
2 Lamott Fire Company
3 Elkins Park Fire Company
4 Cheltenham Fire Company
9 Rockledge Fire Company
35 Willow Grove Fire Company
82 Wyndmoor Fire Company
19 Fettermills Fire Company

Second Alarmers Snapshot

Jenkintown

November 2026

Calls for service in Jenkintown in:

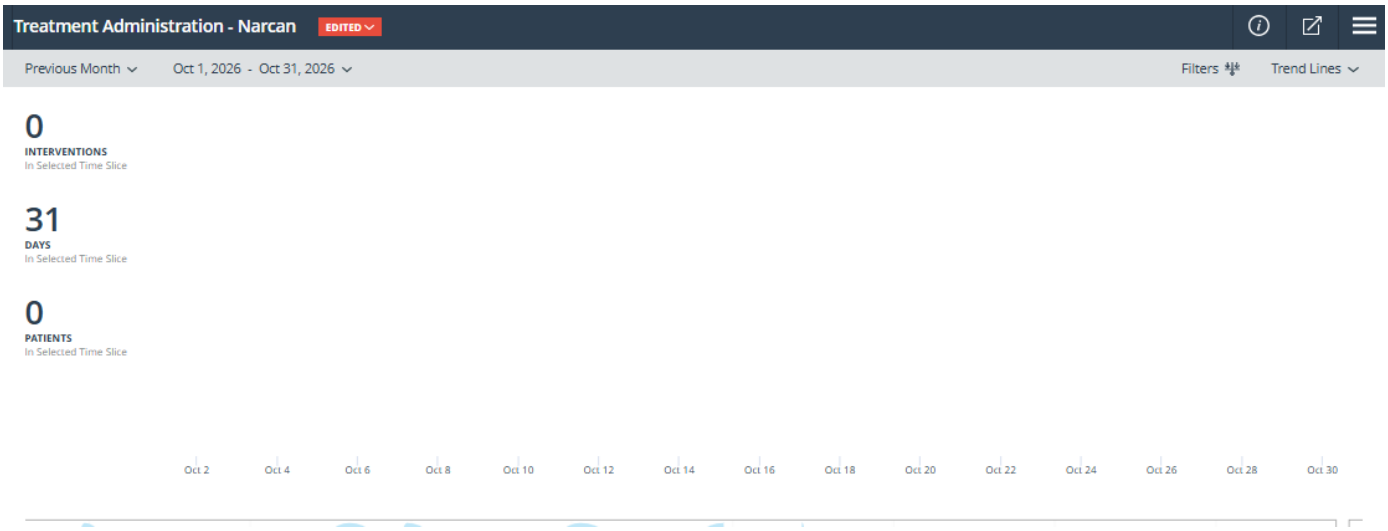
October 2026



Counts | % Rows | % Columns | % All

Week Ending	10/4/26	10/11/26	10/18/26	10/25/26	11/1/26	11/8/26	11/15/26	11/22/26	11/29/26	12/6/26	12/13/26	12/20/26	12/27/26	Total
Assist, Public	-	-	1	-	-	-	-	-	-	-	-	-	-	1
Cancelled (No Patient Contact)	1	1	2	2	2	-	-	-	-	-	-	-	-	8
Cancelled (Prior to Arrival at Scene)	-	3	2	-	2	-	-	-	-	-	-	-	-	7
Patient Refused Evaluation/Care (Without Transport)	2	-	1	-	1	-	-	-	-	-	-	-	-	4
Patient Treated, Released (AMA)	-	-	1	-	-	-	-	-	-	-	-	-	-	1
Transported Lights/Siren	5	8	9	11	5	-	-	-	-	-	-	-	-	38
Transported No Lights/Siren	-	-	-	1	1	-	-	-	-	-	-	-	-	2
Total	8	12	16	14	11	-	-	-	-	-	-	-	-	61

October 2026 Naloxone Administration Report- Jenkintown



Notable news:

As of 11/16/26 SARS has received $11,975 in subscriptions from Jenkintown Residents. This represents 165 responses out of the 3605 residents that were sent mailers. (4.5%) We have received $2,618 of donations above the subscription amount.

SARS will be attended a meeting hosted by Montgomery County on November 4th to discuss the upcoming radio equipment upgrades. Based on current ballpark pricing we anticipate the cost to replace SARS radios will be between $250,000 and $275,000.

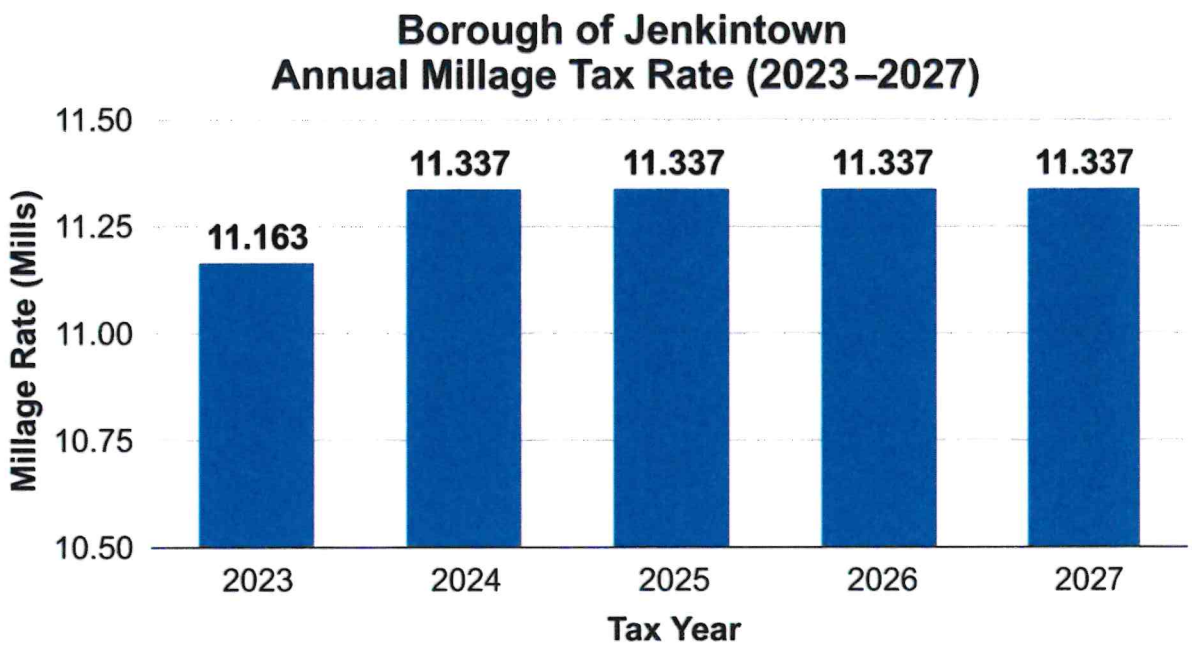
SARS recently took delivery of new Saphire IV pumps. As soon as our providers are trained on their use, they will be placed in service to help provide more precise dosing of some of the most critical medications we give.

SARS placed an order for 5 new Stryker Power Load units, 6 Stryker PowerPro2 litters, and 4 Lifepak 1000 AED's totaling $431,027.00. This equipment is replacing equipment that is well beyond it's expected life, some of which is over 18 years old. The litters and load units are used on almost every ambulance call that results in transport making the replacement of this vital equipment a necessary expense.

SARS members attended the PA EMS Provider Foundation annual Stars of Life dinner in Pittsburgh on Sunday September 13th where EMT Meg Cole received a Star of Life award for her outstanding service and dedication to SARS and the communities we serve. Chief Klenk, Assistant Chief Davidson, and EMT Ryan Garvin then attended the PA EMS memorial service held at the Heinze Chapel on Monday September 14th where the names of all EMS providers who have given their lives in the line of duty were read and recognized one my one. This included SARS Paramedic Michael "Boz" Garvin who passed away in a line of duty related event in October of 2008.

BOROUGH OF JENKINTOWN

Annual Real Estate Millage Tax Rate Overview (2023–2027)



HISTORICAL & PROJECTED MILLAGE RATE SCHEDULE

Tax Year	Millage Rate (Mills)	Annual Change (Mills)	Percentage Change	Status
2023	11.163	—	—	Actual
2024	11.337	+0.174	+1.56%	Actual
2025	11.337	0.000	0.00%	Actual
2026	11.337	0.000	0.00%	Current
2027	11.337	0.000	0.00%	Projected

Note on Scale & Presentation: The vertical axis in the graphic above begins at 10.50 mills to clearly illustrate the 2024 rate adjustment (+0.174 mills) and subsequent rate stability through 2027. One mill equals $1.00 of tax per $1,000 of assessed property value.

BOROUGH OF JENKINTOWN

MONTGOMERY COUNTY, PENNSYLVANIA

RESOLUTION NO. 2026-25

A RESOLUTION FIXING SANITARY SEWER RENTAL CHARGES FOR USERS OF THE SANITARY SEWER SYSTEM OF THE BOROUGH OF JENKINTOWN.

WHEREAS, the Borough of Jenkintown provides that charges for using the sanitary sewer systems of the Borough of Jenkintown shall be fixed from time to time by a Resolution of Borough Council; and

WHEREAS, the Borough Council has adopted a system using water consumption for the prior year based on information provided by AQUA Pennsylvania as the method to calculate sewer rental charges and setting forth a minimum annual billing rate.

NOW, THEREFORE, **BE IT RESOLVED,** that all owners of properties connecting with and/or using the sanitary sewer system of the Borough of Jenkintown shall pay an annual rate on rental in accordance with the following schedule:

(1) Minimum annual base rate of $82.50

(2) Total annual rental shall be assessed on all properties based on Six Dollars and Fifty Five Cents ($6.55) per one thousand (1,000) gallons of water used. Annual rental to include the minimum annual billing rates hereinbefore set forth.

APPROVED by Borough Council this 23rd day of November 2026.

ATTEST: JENKINTOWN BOROUGH COUNCIL

_____ _____

George K. Locke, Secretary Jay Conners, President

APPROVED this 10th day of December, 2025

_____

Gabriel Lerman, Mayor

Report on 2026 Borough Sewer System Status

- **Infrastructure Footprint:** The sanitary sewer system within the Borough is a gravity-fed system constructed in 1927 and consists of 8-inch and 10-inch vitrified clay pipes.

- **Continuous Sourcing:** The Borough has consistently invested in lining, repairing, video-documenting, and cleaning the local network, largely funded through Commonwealth of Pennsylvania state grants.

- **Private Lateral Inspection Program:** Following the adoption of the lateral inspection program under Ordinance #2017-5 in May 2017, 425 private laterals have been inspected and reviewed by the Borough Engineer for evaluation and, in cases of deficiency, repaired or replaced.

- **Digital Infrastructure Upgrades:** In the current year, the Borough successfully secured a PA State Small Water Grant to replace three primary meter stations with more accurate, remotely read digital meters.

- **Sewer Main Verification:** Additionally, a public bid project was awarded to clean and video-record 16,560 linear feet of sewer main. Grant funding covered 85% of this $115,450.96 infrastructure improvement project.

Operational Baseline: 2027 Sewer Fund Budget Status

- **Fund Structural Imbalance:** Due to fixed operational outlays exceeding current utility revenues and engineering costs associated with downstream construction, the draft 2027 Sewer Fund budget carries an initial -$229,808 operating deficit.
- **Fixed Treatment Drag:** Reflecting an increase in regional treatment fees and sewer plant maintenance costs, a $406,609 baseline allocation is required, leaving an inadequate margin to manage local infrastructure conditions.
- **The Recommended Adjustment:** Implementing the recommended rate increase moves the median ratepayer (consuming 44,500 gallons/year) from $250.00 to $374.00 annually, amounting to an incremental cost of approximately +$10.32 per month and keeping the Borough on the lower end of other local municipal rates.
- **The Operational Result:** This rate adjustment yields new recurring revenue, fully balancing baseline operations and protecting our healthy starting fund balance from rapid depletion.
- **Strategic Reserve Justification:** Maintaining our year-end reserve balance is essential to protect ratepayers in the case that emergency repairs become necessary and to reflect a sewer fund that is not in deficit. This baseline stability allows for the continued care and upkeep of our local sewer system while qualifying the Borough for low-interest PENNVEST loans and capital grants for the impending downstream construction project being planned.

Final Note: *It should be noted that recent rate increases are driven by rising treatment costs and downstream construction costs that are largely if not completely out of the Borough's control.*

2027 Residential Sewer Charge Comparison

Single-residence cost per year, based on Jenkintown median usage of 44,500 gal/yr

JENKINTOWN CURRENT RATE

$250

Lowest Initial Baseline
In Region

JENKINTOWN ADJUSTED RATE

$374

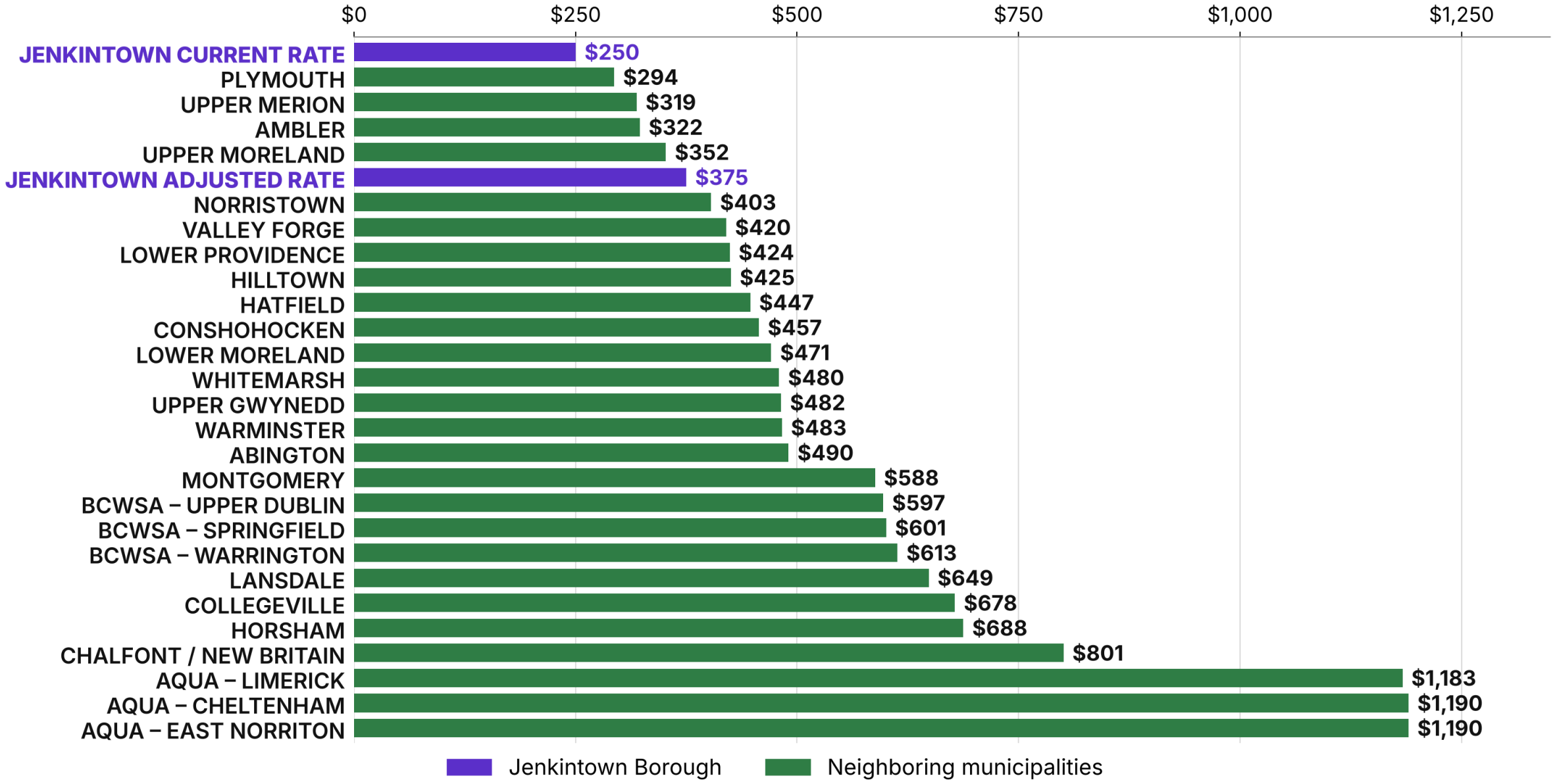
Fully Balanced Baseline
+$10.42 / month
Remains on Lower End

REGIONAL RATE COMPARISONS

- Plymouth: **$294**
- Upper Merion: **$319**
- Ambler: **$322**
- Upper Moreland: **$352**
- Norristown: **$403**
- Conshohocken: **$457**
- Abington: **$490**
- Lansdale: **$649**
- Chalfont/New Britain: **$801**
- Aqua - Limerick: **$1,183**
- Aqua – Cheltenham: **$,1190**

2027 RESIDENTIAL SEWER CHARGE COMPARISON

Single-residence cost per year, based on Jenkintown median usage of 44,500 gal/yr



AGREEMENT FOR SERVICES

THIS AGREEMENT, made this 2nd day of November 2026, by and between the Jenkintown Borough, its successors and assigns, with an address at 700 Summit Ave, Jenkintown, Pennsylvania 19046 (hereafter referred to as the "Borough") and HBM Architecture and Interior Design, its successors and assigns, with an address at 1382 West Ninth Street, Suite 300, Cleveland, Ohio 44113 (hereafter referred to as the "Contractor").

WITNESSETH

WHEREAS, the Borough has requested proposals (RFPs) for Jenkintown Library Master Plan consultant services; and

WHEREAS, the Contractor submitted a proposal in accordance with the terms and conditions of a Jenkintown Library Master Plan RFP, with a due date of September 4, 2026; and

WHEREAS, the Borough desires to engage the services of the Contractor to perform library master plan consultant services for the Borough under the terms and conditions hereinafter set forth.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties hereto, intending to be legally bound, do hereby agree as follows:

ARTICLE 1: Agreement

This Agreement shall include the Request for Proposals attached hereto and incorporated as a part of this Agreement as Exhibit "A", and the Contractor Proposal, attached hereto and incorporated as part of this Agreement as Exhibit "B".

ARTICLE 2: Services

The Contractor agrees to perform the services in accordance with the scope, terms and conditions provided in the Request for Proposals, attached hereto as Exhibit "A", and the Contractor Proposal, attached hereto as exhibit "B" (collectively, the "Services").

ARTICLE 3. Payment

The Contractor shall provide the Services for a total fee not to exceed One hundred fifty-one thousand, three hundred twenty dollars ($151,320). The Contractor may make written requests for progress payments no more frequently than monthly. Subject to approval by George Locke, Borough Manager, or his designee, the Borough shall make payment to the Contractor no later than thirty (30) days following the submission of a written payment request.

ARTICLE 4. Termination

If, for any reason, the Contractor fails to fulfill its obligations under this Agreement in a timely and proper manner; or if the Contractor shall violate any of the covenants, agreements or stipulations of this Agreement; or should the Borough determine, for any reason whatsoever or for no reason at all, that it is in its best interest to terminate this Agreement with the Contractor, the Borough shall thereupon have the right to terminate this Agreement by giving written notice to the Contractor of such termination and specifying the effective date thereof, which effective date shall be at least 30 days after the date of the written notice. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Agreement shall immediately be forwarded to the Borough. The Contractor shall be entitled to all just and equitable compensation for work completed prior to the effective termination date.

ARTICLE 5. Changes; Entire Agreement

The Borough may request changes to the scope of the Services provided by the Contractor. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon by the Borough and the Contractor, shall be incorporated into this Agreement through written amendments signed by the parties. This Agreement comprises the entire agreement between the parties hereto. No amendment to this Agreement shall be valid or enforceable unless in writing and signed by both parties hereto.

ARTICLE 6. Project Schedule.

The Contractor shall complete all services associated with this Agreement no later than June 30, 2027. The project schedule may be extended by a written amendment to this Agreement, signed by both parties.

ARTICLE 7. Insurance.

Prior to starting work under this Agreement, the Contractor shall furnish to the Borough certificates of insurance for the following minimums:

- Commercial General Liability: $1,000,000 per occurrence / $2,000,000 aggregate.
- Professional Liability (Errors & Omissions): $1,000,000 per claim.
- Automobile Liability: $1,000,000 combined single limit.
- Workers' Compensation at statutory limits and Employer's Liability as required by the Commonwealth of Pennsylvania.

The general liability insurance coverage shall add the Borough to the policy as an additional named insured. Said insurance shall not expire nor be cancelled in any way without the insurance company providing at least thirty (30) days written notice to the Borough of the pending expiration of cancellation of the policy.

ARTICLE 8. Indemnification.

The Contractor shall indemnify, hold harmless, release and defend the Borough from any and all liability, claims, suits, damages, judgments and causes of action, including negligence, that arise or result from the Contractor's performance of or omission in performing work pursuant to this Agreement. In this regard, the Contractor shall include the Contractor and its agents, subcontractors, workmen, employees, assigns or any other person or entity performing work on behalf of or at the direction of the Contractor.

ARTICLE 9. Interpretation; Jurisdiction and Venue.

This Agreement shall be interpreted under and pursuant to the laws of the Commonwealth of Pennsylvania. The Court of Common Pleas of Montgomery County, Pennsylvania shall have initial jurisdiction and venue to hear disputes arising out of this Agreement.

ARTICLE 10. No Third-Party Beneficiaries.

This Agreement neither creates nor intends to create any third-party beneficiaries.

ARTICLE 11. Severability.

The parties hereto agree that the provisions of this Agreement are declared to be severable. If any provision of this Agreement is declared by a court of competent jurisdiction to be invalid or unconstitutional, such determination shall have no effect on the remaining provisions of this Agreement.

ARTICLE 12. Headings.

The headings or titles of each Article of this Agreement are not to be construed to limit or otherwise determine the content of the Articles of this Agreement and are merely included as a general guide to or identification of the content of each Article.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and date first above written.

JENKINTOWN BOROUGH:		**CONTRACTOR:**	
By:	_____	By:	_____
Title:	_____	Title:	_____
Date:	_____	Date:	_____

November 2, 2026

JENKB13050

George Locke, Borough Manager
Borough of Jenkintown
700 Summit Ave.
Jenkintown, PA 19046

RE: Borough of Jenkintown
Sewer Line Cleaning
Award Recommendation / Bid Tabulation

Dear Mr. Locke:

Attached herewith is a tabulation of bids, received at 11 A.M. on October 30, 2026, for the Sewer Line Cleaning Project. There was a total of three (3) bids received. Reybold Construction Technologies, Inc. submitted the low bid in the amount of $93,150.00.

Based on our review of the bids submitted, we recommend that Council consider award of the contract to the low bidder Reybold Construction Technologies, in the amount of $93,150.00. Please note the low bid received is within the estimated Engineer's Opinion of probable Construction Cost for this project. In accordance with the Borough of Jenkintown Ordinance No. 2008-2, "An Ordinance of Borough of Jenkintown Adopting a Model Responsible Contractor Ordinance", the requirements of this ordinance do not apply to this project since the project is below $100,000.00 threshold. Award of this project is contingent upon the Contractor supplying the required bonds, insurance certifications, and execution of the signed contracts.

If you should have any questions, please do not hesitate to contact us.

Sincerely,

PENNONI ASSOCIATES INC.

Khaled R. Hassan, PE
Borough Engineer

cc: Borough Council
Sean Kilkenny, Esq., Kilkenny Law, LLC., Borough Solicitor
Patrick Hitchens, Esq., Kilkenny Law, LLC.,

3100 Horizon Drive, Suite 200
King of Prussia, PA 19406

T: 610-277-2402

www.pennoni.com

Jenkintown Borough
Sewer Line Cleaning Project
Tabulation of Bids

Jenkintwon Borough
Tabulation of Bids Received 10/30/2026

					REYBOLD CONSTRUCTION TECHNOLOGIES 116 E. SCOTLAND DRIVE BEAR, DE 19701		VORTEX SERVICES LLC 210 BENNETT ROAD FREEHOLD, NJ 07728		MOBILE DREDGING & VIDEO PIPE, INC. 1566 HARDING HIGHWAY NEWFIELD, NJ 08344	
ITEM	QUANTITY	UNIT	TYPE	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
#1-1	12,420	EACH	Base	GENERAL CLEANING AND TELEVISING	$6.50	$80,730.00	$5.35	$66,447.00	$5.02	$62,348.40
#1-2	4,140	EACH	Base	HYDRAULIC CLEANING	$3.00	$12,420.00	$8.00	$33,120.00	$11.50	$47,610.00
				TOTAL BASE BID		$93,150.00		$99,567.00		$109,958.40

We declare this to be a true Tabulation of Bids received on October 30, 2026 by the Jenkintown Borough - Sewer Line Cleaning Project

PENNONI ASSOCIATES INC.

COMMONWEALTH OF
REGISTERED
PROFESSIONAL
KHALED RAMEZ HASSAN
ENGINEER
No. PE060958
PENNSYLVANIA

Khaled R. Hassan, P.E., PENNA REG. NO. PE060958

§ 172-19 **Vehicle weight and/or length limits established.**

It shall be unlawful for any person to operate any commercial vehicle or other tractor, trailer or tractor-trailer combination having a gross weight or length in excess of that hereinafter prescribed upon any of the highways or portions thereof described below, except for the purpose of making local deliveries:

Name of Highway	Maximum Gross Weight or Maximum Length	Location
Washington Lane [Added 9-27-2023 by Ord. No. 2023-7]	6 tons	Between Township Line Road and Old York Road, both directions
Cottman Street	25 feet	Between West Avenue and Nice Avenue, both directions
Nice Avenue	25 feet	Between Greenwood Avenue and Cottman Street, both directions
Leedom Street	25 feet	Between West Avenue and Cloverly Avenue, northbound
Newbold Road	30 feet	Between Washington Lane and West Avenue, northbound
Summit Avenue	30 feet	Between Township Line Road and Walnut Street, both directions