



CHELTENHAM SCHOOL DISTRICT

ASSISTANT SUPERINTENDENT SEARCH



SEARCH PROCESS TENTATIVE TIMELINE

March 1, 2024
Deadline for Submitting
Applications

Week of March 11th
Initial Interviews

Week of March 18th
Finalist Interviews

On or Around April 1st
Appoint Assistant
Superintendent

July 1, 2024
Assistant Superintendent
Start Date

The Cheltenham School District seeks a dynamic individual with integrity, visionary leadership, superior communication skills, and outstanding administrative ability for the position of Assistant Superintendent. The desired candidate will possess experience in improving and maintaining high academic performance and creating academic equity; excellent verbal and written communication and leadership skills; experience with development and implementation of curriculum; knowledge of technological best practices; and success in community engagement/involvement.

The search process is being coordinated by the Montgomery County Intermediate Unit. Apply: www.mciu.org/CSDAS

Cheltenham Township is a diverse, suburban community in Montgomery County, PA, which sits on the northwest border of the city of Philadelphia in the heart of the Northern Greater Philadelphia region. The township encompasses the communities of Glenside, Laverock, Edge Hill, Wyncote, Cedarbrook, Cheltenham Hills, La Mott, Elkins Park, Melrose Park, and Cheltenham Village and celebrates a proud history as a stop on the Underground Railroad and as the home of Camp William Penn. Although comparatively small, Cheltenham Township is rich in diversity, acting as a microcosm of our country, full of people of different racial, religious, social, and economic backgrounds.

Cheltenham School District serves a population of nearly 37,000 residents in its nine square miles. Like the township, the school district is highly diverse with an ethnic student body population consisting of 55% African American, 25% Caucasian, 10% multiracial, 5% Asian, 5% Hispanic, and less than 1% American Indian/Alaska Native or Native Hawaiian/Other Pacific Islander.

The district operates four K-4 elementary schools, one 5-6 elementary school, one 7-8 middle school, and one high school, serving approximately 4,300 students. The District is fully inclusive and offers a broad range of special education services.

Search Facilitated by





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APPLICATION PROCESS

The search process is being coordinated by the Montgomery County Intermediate Unit. Interested candidates are asked to apply online. Access the search process website: www.mciu.org/CSDAS

Additional information about the position, instructions for completing the application, a description of the necessary clearances, transcripts, and other supporting documentation may be found online.

QUALIFICATIONS

The following qualifications are required:

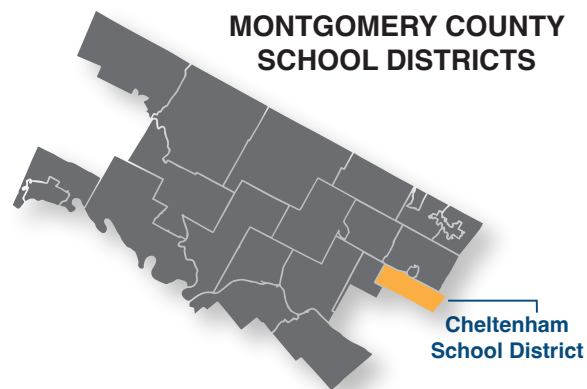
- Superintendent's Certificate OR Letter of Eligibility is required.
- Doctorate required.
- Minimum of five (5) years of administrative experience required; central office experience preferred.
- Extensive knowledge of K-12 teaching and learning best practices.
- Expertise in data analysis, curriculum development, and teachers evaluation.

Responsibilities include but are not limited to:

- Oversight of the teaching and learning program, including professional development, special education, student services, curriculum design and implementation.
- Evaluation of instructional process; coordination and monitoring of the new teacher induction process.
- Creation and implementation of the district strategic planning process.
- Oversight of the District Assessment Program, analysis of achievement results and assistance with plans for improvement.

COMPENSATION

The salary and benefits for the successful candidate will be nationally competitive and will be negotiated and determined upon proven experience, qualifications and meeting board criteria.



Cheltenham School District Fast Facts:

- Total Students: Approximately 4,300
 - Special Education: 19.6%
 - Gifted: 7.4%
 - Economically Disadvantaged: 37.8%
- Student Achievement
 - 94.2% graduation rate
 - 81% of graduates attend a program of higher education
- Total Staff Members: 675
- Annual General Fund Budget: approximately \$132.5 million
- A K-12 public school system, Cheltenham School District has seven schools to educate its 4,300 students.

Mission Statement:

The mission of Cheltenham School District is to provide inspiration and resources for every student to achieve academic excellence and pursue their highest potential by creating an equitable and inclusive community that fosters social and emotional well-being and a passion for learning.

For further information, please contact Search Committee Consultant:

Dr. Brad Landis, Assistant Executive Director
Montgomery County IU #23
2 West Lafayette Street
Norristown, Pa 19401
Phone: 610-755-9355 Email: blandis@mcIU.org